

## PROCUREMENT POLICY

### 1 Background

Sir Robert McAlpine believes that it is fundamental to base our approach to procurement upon strong supply chain relationships. We seek to maintain a transparent and fair procurement process, allowing our supply chain to understand our requirements and work with us collaboratively to arrive at the best all round solutions to deliver our projects and services to our clients.

We support the principles of the Prompt Payment Code and expect our supply chain to do the same in respect to their own supply chains.

We evaluate the performance of our supply chain in a fair, objective and honest manner and encourage our supply chain and clients to provide similar feedback.

Central to our approach is our Build Sure business philosophy, which is founded on our commitment to operational excellence and working with our supply chain partners to deliver:

**Safely:** by ensuring that our processes and behaviours secure the health, safety and well-being of the workforce and those who may be affected by our operations,

**On Time:** through collaborative planning so that we hand over our projects on or before the due date, with

**Zero Defects and Snags:** by approaching all that we do on the basis of right first time, and

**Sustainably:** by driving our sustainability objectives to deliver on our Sustainability Strategy.

### 2 Who does this policy apply to?

This policy applies to all employees and our supply chain partners. This includes (but is not limited to) all staff and operatives directly employed by Sir Robert McAlpine Limited.

### 3 Purpose

In addition to the Build Sure commitments we will hold ourselves and those that work alongside us to account for the following further standards:

- Ensuring fair dealings and prompt payment of our supply chain.
- Compliance with all domestic employment legislation and the International Labour Organisation conventions and protocols.
- Working collaboratively across our industry to combat the risk of modern slavery.
- Operating in an honourable and responsible manner, including adherence to all anti-blacklisting legislation and guidelines and data protection legislation.
- A zero-tolerance approach to bribery and corruption as we are committed to acting professionally, fairly and with integrity wherever we operate.
- Commitment to providing an inclusive culture that embraces diversity and

provides a fair and respectful working environment

- Working to add value and reduce cost for all stakeholders, through all parts of our business.
- Ensuring we deliver innovation and engineering excellence, supported by our supply chain partners.
- Collaboratively working with our supply chain to ensure proactive two way communication.
- Promoting opportunities for local procurement and employment and that of SME's so as to increase investment in the geographical areas we work in.
- Support the on-going development and investment in our BIM strategy through our supply chain;
- Ensuring that we continue to drive continuous improvement and raise the bar to drive exceptional results for all our stakeholders.

#### 4 Review

This policy is reviewed annually to ensure that we maintain the highest standards and delivery of our business operations.

A handwritten signature in black ink, appearing to read 'Paul Hamer'.

**Paul Hamer**  
Chief Executive

November 2019